

Fairfax-Falls Church Local Human Rights Committee Meeting

August 8, 2012

MINUTES

The Fairfax-Falls Church Local Human Rights Committee met in quarterly session at the Pennino Building, 12011 Government Center Parkway, Suite 836, Fairfax, VA 22035-1100

Committee Members in Attendance: Joyce Stuart, Chair; Louise Evertt, Vice-Chair; Ronald Lambert, Member

Committee Members Absent: Pat Miles, Secretary; Mary Jane Billinger, Member

Others in Attendance: Kevin Paluszak, DBHDS Office of Human Rights, Regional LHRC Advocate; Emily Radakovich, APTS; Joel Pace, MVLE; Lisa Blecker, FX-FC CSB; Jarret Stone, Easter Seals UCP NC & VA; Lyanne Trumbull, NVRPO/FX-FC CSB; Shannon Kelley, Far Beyond, LLC; Shahrzad Poorshaghagh, PC&WC; Mehrnush Mohebi, PC&WC; Arthur Coleman, Special Needs Improvement Academy, LLC.; Erin Bloom, Administrative Support, FX-FC CSB

The meeting convened at 12:31 p.m.

1. Approval of the minutes

Mr. Lambert moved that the May 9, 2012 minutes be approved without correction. The motion was seconded by Ms. Evertt and unanimously carried.

2. Executive Session

- a) Executive session convened at 12:35 p.m.
- b) Executive session adjourned at 1:07 p.m.
- c) Plan to request a 12 month chart of behaviors to be included with each quarterly report was restated. Ms. Bloom to request this change to the behavior plans via Pat Evans, FX-FC CSB Liaison to the BMC.

3. Quarterly Summary Submissions

- a) Second Quarter 2012 Quarterly Reports were received from all affiliates for review. Review Responses were completed and signed by Ms. Stuart for mailing to the affiliates.

4. Committee Business Section

A. Old Business

- a) Discussion of Committee visit – Alternative House; July 11, 2012; Ms. Evertt shared the details of the committee member visit to Alternative House in July. This information was followed with a discussion of 2 possible visits in September, which can be accommodated by the committee members dividing the visits up between them. Ms. Stuart also reported on her visit to the Logisticare Advisory Board meeting held June 28, 2012.
- b) Status of efforts to obtain applicants for LHRC membership; Mr. Paluszak offered to share an email communication he had created encouraging affiliates to actively recruit members, Ms.

*Closed to Committee Members and Presenters as requested

The Fairfax-Falls Church Local Human Rights Committee is committed to a policy of nondiscrimination in all County/City programs, services, and activities and will provide reasonable accommodations upon request. To request reasonable accommodations call Lara Larson at (703) 324-7027 or TTY (703) 802-3015 or the Virginia Relay Center at 711. Please allow seven working days in advance of the event in order to make the necessary arrangements.

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Bloom was asked to forward the email (once received from Mr. Paluszak) with an electronic copy of the volunteer flyer to all affiliates.

- c) Transportation (Metro Access) for volunteers – Committee members and Mr. Paluszak discussed the option of offering to subsidize transportation costs to interested volunteers who may have difficulty attending LHRC meetings. Ms. Bloom shared information re: Metro Access requirements, additional options were offered, further discussion and adoption was delayed until the November meeting to allow for additional information to be gathered.
- d) Plan for review of behavior plans that do not coincide with a quarterly meeting; committee members discussed options for a review plan that will allow for recommendations/approval to a behavior plan in between scheduled quarterly meeting. Discussion was tabled for a decision until the November meeting.

B. New Business

- a) Affiliate Requests; Farr Beyond, LLC, Shannon Kelly; Easter Seals UCP, NC & VA-START Program, Lyanne Trumble & Jarret Stone; Special Needs Improvement Academy, Arthur Coleman; Pimmit Counseling & Wellness Clinic. Ms. Stuart will work with the committee members to review affiliate documentation and communicate recommendations (if any) to affiliate contacts. Motion to approve all 4 affiliation requests made by Ms. Evertt. Motion was seconded by Mr. Lambert, motion passed unanimously.
- b) Affiliate Approvals; Mr. Paluszak will issue letters to the new affiliate agencies notifying them of their approved affiliation with the Fairfax-Falls Church Community Services Board.
- c) Affiliate Agency tracking; Ms. Evertt distributed a spreadsheet in which she is keeping track of each affiliates licensed specialty that is reviewable by the FX-FC LHRC, as well as contact and visit/site information.

5. Advocate's Report

No separate report was given, Mr. Paluszak relayed information while participating in the business of the day.

Adjournment 5:29 PM

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